



**Award Notice Abstract (Ref No.: 4544093)**

**Status: Updated**

<p><b>Reference Number:</b> 9886093</p> <p><b>Control Number:</b> PR No. : 2023-06-0058</p> <p><b>Bid Notice Title:</b> PR No. : 2023-06-0058 Lease of Venue for the conduct of Quality Assurance of the DepEd Developed Learning Resources on July 26-28, 2023</p> <p><b>Approved Budget:</b> Php358,400.00</p> <p><b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)</p> <p><b>Classification:</b> Goods</p> <p><b>Category:</b> Lease and Rental of Property or Building</p> <p><b>Applicable Procurement Rules:</b> Implementing Rules and Regulations</p> <p><b>Funding Source:</b> Government of the Philippines (GOP)</p> <p><b>Funding Instrument:</b> General Appropriations Act</p> <p><b>Area of Delivery:</b> Batangas</p> <p><b>Delivery Period:</b> 3 Day/s</p> <p><b>Contact Person:</b> Rodrigo Castillo</p>	<p align="center"><b>DEPARTMENT OF EDUCATION - DIVISION OF BATANGAS</b> Provincial Sports Complex Compound, Bolbok Batangas City Batangas, Region IV-A, Philippines</p> <p align="center"><b>PR No. 2023-06-0058 Lease of Venue for the conduct</b></p> <p><b>Awardee :</b> FIRST STA. ROSA HOTEL CORPORATION <b>Address :</b> National Highway, Pulong Sta. Cruz Sta. Rosa Laguna, Region IV-A, Philippines</p> <p><b>Contact Person :</b> Grace Pinto Abadiano <b>Designation :</b> General Manager</p> <table border="1"> <thead> <tr> <th align="left" colspan="3">Line Item</th> </tr> <tr> <th>#</th> <th>Product/Service/Project Name</th> <th>Budget</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td>PR No. 2023-06-0058 Lease of Venue for the conduct, PR No. 2023-06-0058 Lease of Venue for the conduct of Quality Assurance of the DepEd Developed Learning Resources on July 26-28, 2023, 90110000, 1, Lot</td> <td align="right">Php358,400.00</td> </tr> </tbody> </table> <p><b>Reason for Award :</b> Lowest Calculated Responsive Bid</p>	Line Item			#	Product/Service/Project Name	Budget	1	PR No. 2023-06-0058 Lease of Venue for the conduct, PR No. 2023-06-0058 Lease of Venue for the conduct of Quality Assurance of the DepEd Developed Learning Resources on July 26-28, 2023, 90110000, 1, Lot	Php358,400.00	<p><b>Award Type:</b> Award Notice</p> <p><b>Contract Amount:</b> Php358,400.00</p> <p><b>Award Date:</b> 14-Jul-2023</p> <p><b>Publish Date:</b> 07-Dec-2023</p> <p><b>Date Last Updated:</b> 07-Dec-2023</p> <p><b>Contract Number:</b> PR No. : 2023-06-0058</p> <p><b>Proceed Date:</b> 24-Jul-2023</p> <p><b>Contract Effectivity Date:</b> 08-Aug-2023</p> <p><b>Contract End Date:</b> 10-Aug-2023</p> <p><b>Created By:</b> Rodrigo S. Castillo</p> <p><b>Date Created:</b> 07-Dec-2023</p> <p><b>Approver:</b> Rodrigo S. Castillo</p> <p><b>View Documents:</b> 4</p>
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**Created By:**

Rodrigo Castillo



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

**BAC Resolution Recommending the Use of Alternative Method of Procurement  
 Resolution No. 2023-06-0058**

**WHEREAS**, there is an approved Purchase Request (PR) No. 2023-06-0058 with an Approved Budget for the Contract (ABC) of Three Hundred Fifty-Eight Thousand Four Hundred Pesos (Php 358,400.00) only for the Procurement of **Lease of Venue for the conduct of Quality Assurance of the DepEd Developed Learning Resources on July 26-28, 2023**;

**WHEREAS**, Section 48.1 of 2016 Revised IRR of RA 9184 (updated as of 15 April 2023) Subject to the prior approval of the HoPE, and whenever justified by the conditions provided in this Act, the Procuring Entity may, in order to promote economy and efficiency, resort to any of the alternative methods of procurement provided in this Rule. In all instances, the Procuring Entity shall ensure that the most advantageous price for the Government is obtained;

**WHEREAS**, the Bids and Awards committee was authorized to resort to Alternative Methods of Procurement in accordance with the provisions of Section 53. Negotiated Procurement of the 2016 Revised IRR of RA 9184 (updated as of 15 April 2023);

**WHEREAS**, the Bids and Awards Committee recommends that the Procurement of **Lease of Venue for the conduct of Quality Assurance of the DepEd Developed Learning Resources on July 26-28, 2023** will be conducted through "Negotiated Procurement-Lease of Real Property and Venue Section 53.10";

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby RESOLVE as it is hereby RESOLVED to conduct an Alternative Method of Procurement for this project.

**BAC RESOLUTION REQUESTING FOR THE APPROVAL ON  
 THE USE OF ALTERNATIVE METHOD OF PROCUREMENT  
 RESOLUTION NO. 2023-06-0058 Date: June 27, 2023**

*[Signature]*  
**ATTY. KAREN M. SALIMO**  
 Member

*[Signature]*  
**LOU C. PANALIGAN**  
 Member

*[Signature]*  
**MARIO B. MARAMOT**  
 Member

*[Signature]*  
**DAVID M. NUAY**  
 Member

*[Signature]*  
**NADINE C. CELINDRO**  
 Vice-Chairperson

*[Signature]*  
**NICOLAS M. BURGOS**  
 Chairperson

APPROVED:

*[Signature]*  
**MARITES A. IBAÑEZ, CESO V**  
 Head of Procuring Entity

DEPEDBATS-BAC-F-037/R1/11-22-2021





Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**NOTICE OF AWARD  
(AMP)**

July 7, 2023

**GRACE P. ABADIANO**


General Manager  
First Sta. Rosa Hotel Corporation  
El Cielito Hotel – Sta. Rosa  
Sta. Rosa - Tagaytay Road  
Sta. Rosa City, Laguna

Dear **Ms. Abadiano**:

We are very pleased to inform you that we have considered your proposal for the **Lease of Venue for the conduct of Quality Assurance of the DepEd Developed Learning Resources on August 8-10, 2023 with PR No. 2023-06-0058** amounting to Three Hundred Fifty-Eight Thousand Four Hundred Pesos Only (P 358,400.00) only as corrected and modified in accordance with the Instructions to Bidders are hereby accepted.

You are hereby required to submit necessary documents upon receipt of this Notice of Award.

Very truly yours,

  
**MARITES A. IBANEZ, CESO V**  
Head of Procuring Entity

Conforme:

  
MARIBEL KAYE GONZALES

Signature over Printed Name

Account Associate

Designation

Date: July 14, 2023

DEPEDBATS-BAC-F-025/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
☎ (043) 722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
✉ [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)  
🌐 [www.depedbatangas.com](http://www.depedbatangas.com)



EL CIELITO HOTEL - STA. ROSA

STA. ROSA-TAGAYTAY ROAD,  
STA. ROSA CITY, LAGUNA  
TEL. NOS. (049) 541-2980 to 81  
FAX NO. (02) 584-4889  
www.elcielitohotels.com

BANQUET EVENT

Contact person: DR. MARITES A. IBAÑEZ	Organization Name: DepEd Division of Batangas
Designation: Schools Division Superintendent	Type of Function: Live-In Seminar
Address: Provincial Sports Complex, Bolbok, Batangas City	Date of Function: August 08-10,2023
Mobile No.	Function room: TBA
Billing Arrangement: Send Bill	Time: 8:00am- 5:00pm
	Guest Guaranteed for food: 150 Persons

I. I. BANQUET ACCOMMODATION

Date	Inclusions for Live-out Seminar	No. of days	Guest Guaranteed	Cost /Head	Total
August 07,2023	Room Accommodation, Am Snack, Plated Lunch, Pm Snacks, Plated Dinner	1	13 Person	Php2,000.00	Php26,000.00
August 08-10,2023	Room Accommodation, Buffet Breakfast, Am Snacks, Assisted Buffet Lunch, Pm Snacks, Plated Dinner	3	13 Person	Php2,000.00	Php78,000.00
August 08,2023	Am Snacks, Assisted Buffet Lunch, Pm Snacks	1	43 Person	Php1,200.00	Php51,600.00
August 09,2023	Am Snacks, Assisted Buffet Lunch, Pm Snacks	1	36Person	Php1,200.00	Php43,200.00
August 10,2023	Am Snacks, Assisted Buffet Lunch, Pm Snacks	1	133 Person	Php1,200.00	Php159,600.00
<b>COMPLIED TO ALL MEAL REQUIREMENTS</b>			<b>TOTAL -BANQUET</b>		<b>Php358,400.00</b>

\*Total Guaranteed cost: **Php358,400.00**  
 \*Rate in Excess:  
 \*Initial Payment: \_\_\_\_\_ OR # \_\_\_\_\_ Date: \_\_\_\_\_  
 \*Full Payment: Php \_\_\_\_\_ OR # \_\_\_\_\_ Date: \_\_\_\_\_

KITCHEN :

EVENT BOARD TO READ

- Check in: August 08 ,2023
- Check out: ,2023
  - 6Twin Sharing Room
  - 1 Single Sharing Room
- FRONT OFFICE:
- BAR: Beverages arrangement
- BANQUET SERVICE: Please provide the following
  - Spacious & Fully Sanitized Function Room for 8 hours
  - Meals according to requirements
  - 3 LCD Projector with wide screen
  - Basic sound system
  - Free Flowing Coffee
  - Tarpaulin 4\*6 Landscape
  - Note pads & pencil
  - 4 wireless microphones
  - Basic Lights
  - Operators
  - Stable and Strong Wifi

SPECIAL REQUESTS:  
PHYSICAL LAY-OUT:

- Classroom Set-up
- LIST OF CORKAGES (IF ANY)
  - \* Soft drinks and beer \_\_\_\_\_ /per case
  - \* Wine \_\_\_\_\_ /bottle
  - \* Liquor \_\_\_\_\_ /bottle local
  - \_\_\_\_\_ /bottle premium
  - \* Lechon (pork) \_\_\_\_\_
  - \* Lechon (beef) \_\_\_\_\_

NOTE:  
 \* There shall be an electrical charge of P 500.00 per equipment brought in by the engager.  
 \* Extension in the use of function room beyond number of hours stipulated in the contract shall have an additional charge of P 2,000.00 net/hour  
 \* Telephone calls from the function room will be charged separately  
 \* Engager/participants/guest is responsible for their personal belongings. Hotel has no liability or whatsoever for any personal belongings lost during the event.  
 FOR: FIRST STA ROSA HOTEL CORP.

CONFORME: DepEd DIVISION OF BATANGAS

MS. GRACE P. ABADIANO  
General Manager

SUBSCRIBED AND SWORN:  
BEFORE ME THIS DAY OF  
JULY 19, 2023  
IN THE CITY OF  
MAKATI AFFIANT EXHIBITING

MARITES A. IBAÑEZ, CESO V  
Schools Division Superintendent

Free Available : P 358 400.-

Notary Public of Makati City  
 Appointment No. M-111  
 Until December 31, 2024  
 TR No. MKT 96655441 01-03-2023; Makati City  
 BRP Lifetime No. 013595; 12-27-2013; I.C.  
 Roll No. 37226  
 M.C.L.E. Compliance No. VII-0024195; 11-15-2022  
 Ground Floor, Makati Terraces Condominium  
 3650 Davila St., Brgy. Tejeros, Makati City 1204



## TERMS AND CONDITIONS

### ROOM ACCOMMODATION (FOR LIVE-IN SEMINAR)

1. The HOTEL shall provide room requirement based on the guaranteed minimum stipulated on this contract.
2. In the event that total numbers of participants exceed the guaranteed minimum, the hotel shall spill-over the excess participants to available hotels nearest to the HOTEL. Only room accommodation charges shall be shouldered and paid for by the HOTEL.
3. Standard Check in time of the HOTEL is 2:00PM. In cases of early arrival, participants will be accommodated depending on the availability of rooms.
4. Telephone and other incidental charges i.e laundry, a la carte menu orders, telephone, sundry etc are on **personal account of the participants** unless prior arrangements had been made by the CLIENT.
5. **Lost/Misplaced /Damaged keys** shall be charged at the rate of **P500.00/key** and will be added to the CLIENT'S total billing upon commencement of the event. This shall cover for door lock replacement.
6. **All damaged/lost/misplaced equipments, linens, towels, remote control and other properties of the hotel** inside the room shall be charged to the CLIENT and will be added to the total bill upon check-out.

### BANQUET

1. The HOTEL shall provide all arrangements based on the guaranteed minimum stipulated in each organized meal with a 10% allowance for a possible increase in attendance. Each person counted with this allowance shall be charged the same quoted rate.
2. CLIENTS' are prohibited from bringing into the hotel premises any food and beverage items. Likewise, the bringing of food and beverage out of the hotel premises is not allowed. In cases that Client insists to bring additional food and beverage items, hotel shall charge the appropriate corkage fees and shall not be held liable for any untoward incident that may arise from the circumstances related to food and beverage.
3. In case attendance goes beyond the 10% allowance based on the minimum guaranteed covers, the hotel shall not be responsible or liable for the delay in food replenishment and/or service.
4. Minimal reduction of covers shall be allowed not later than 72 hours prior to the function date, provided it should not exceed 5% of the minimum guaranteed covers.

### FUNCTION ACTIVITIES AND MATERIALS

1. The HOTEL will not accept any request for storage for props and equipment brought in by the CLIENT. Appropriate security pass should be obtained prior to function date.
2. The CLIENT shall be solely liable for its guests' personal belongings such as gifts, prizes, exhibits, props, displays and other material. Hotel has NO liability whatsoever for any losses during the event.
3. The CLIENT shall be liable to the HOTEL for any loss, damage or injury caused by the act, negligence or omission of the client, his/her representative, contractor, agent, guests/visitors or any acting in his/her behalf while in the performance of any activity in connection with the contracted function: where the engager undertakes or contracts for a special set-up of the function, her must ensure that the premises assigned to the function are protected from damages. Ensure that the people working/rehearsing for a performance shall abide by hotel policy.
4. Maximum use of function room is only for 8 hours; extension on the use of the function room beyond the allowable time will have an additional charge of **Php2,500.00** succeeding hour.

### CANCELLATION

No cancellation of this agreement shall take effect except upon written notice of cancellation to be forwarded to the hotel's Sales & Marketing Office or Food and Beverage Office in accordance with the terms and conditions set forth herein:

- if cancellation is made no less than thirty (31) days before the function date, seventy-five (75%) of the deposit shall be forfeited in favor of the hotel; and
- if cancellation is made within (30) to eight (8) days before the function date, one hundred (100%) of the deposit shall be forfeited.

The hotel shall entertain **NO** cancellation within a period of seven (7) days before the function date. Should the CLIENT insist on the cancellation of herein function, the CLIENT shall be obligated to pay the hotel one hundred (100%) percent of the Total Contract Package.

**BILLING:** All charges must be paid in full upon the commencement of the event. In cases of forward billing, a minimum of 30 days shall be given to the CLIENT to make the necessary payments. Hotel shall base the Statement of Account on the **actual incurred charges** made during the event. Payments may be made through Cash, Credit Card, Manager's or Company Check. Personal check shall not be honored as payment. In the event that the CLIENT fails to settle within 30 days, a 2% interest based on the Statement of Account shall be imposed by the Hotel per month of failure to settle. In case of non-settlement of overdue accounts, the Court of Makati City shall have exclusive jurisdiction and the CLIENT hereby agrees to pay interest at the rate stipulated above and attorney's fee equivalent to 25% of the amount due plus cost of suit.

**MISCELLANEOUS:** Circumstances and operations not covered in these terms and conditions will be subject to interpretation, stipulations and decisions deemed necessary and appropriate by the HOTEL. Any court case/s that may arise from the enforcement and interpretation of this contract shall be exclusively filed in the Courts of Makati City.

### LIMIT OF LIABILITY.

The HOTEL shall not be liable for any claim or damage herein beyond 20% of the TCP.

The HOTEL shall not be liable for its failure to comply with any of the provisions of this contract in cases of labor disputes, natural disaster, fortuitous events and such other cause/s unforeseeable or beyond the control of the hotel management and its personnel.

In turn, the HOTEL shall not charge the CLIENT cancellation charges in cases of force majeure.

**I HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND CONDITIONS AND HEREBY AGREE TO COMPLY WITH THE SAME.**

Date: \_\_\_\_\_

Printed name over signature: \_\_\_\_\_



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

**NOTICE TO PROCEED  
(AMP)**

July 21, 2023

**GRACE P. ABADIANO**

General Manager  
First Sta. Rosa Hotel Corporation  
El Cielito Hotel – Sta. Rosa  
Sta. Rosa - Tagaytay Road  
Sta. Rosa City, Laguna


Dear **Ms. Abadiano**:

The Notice to Proceed is hereby given to First Sta. Rosa Hotel Corporation (El Cielito Hotel – Sta. Rosa) that work may commence on the date this NTP was received and shall fully complete the delivery within three (3) calendar days for the project **Lease of Venue for the conduct of Quality Assurance of the DepEd Developed Learning Resources on August 8-10, 2023 with PR No. 2023-06-0058** amounting to Three Hundred Fifty-Eight Thousand Four Hundred Pesos Only (P 358,400.00) only.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing on the space provided below. Keep one copy and return the other to the DepEd Division Office, Batangas Provincial Sports Complex, Bolbok, Batangas City.

Very truly yours,

  
**MARITES A. IBANEZ, CESO V**  
Head of Procuring Entity

I acknowledge receipt of this Notice on July 24, 2023

Name of the Representative of Bidder: GRACE P. ABADIANO

Authorized Signature: \_\_\_\_\_

DEPEDBATS-BAC-F-026/R4/11-22-2021



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
☎ (043)722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
✉ deped.batangas@deped.gov.ph  
🌐 www.depedbatangas.com